

ADARDRING DAIB

Wallace State Community College

Student Resource Center

Summer Hours and Location

HOURS OF OPERATION

Monday – Tuesday: 8:00 AM – 6:00 PM

Wednesday – Thursday: 8:00 AM – 4:00 PM

Friday: 8:00 AM – 2:00 PM



LOCATION & CONTACT INFORMATION

- We are located on the 8th floor of the James C. Bailey Center
- Front Desk Number:
 256-352-7821



Who Are We?

- Free tutoring service that is open to ALL Wallace State students
- Provide tutoring in English, History, Math, Psychology, Science, and Speech
- Staff: peer tutors, mentor tutor, full-time tutor coordinators, and the director



















What Students Can Expect

 No appointment necessary – come by anytime we are open

 Once you arrive, you will be greeted by our front desk personnel who will sign you in and assign you a tutor

- No time limits





Other Services

- Computer Courtyard
- Students can use
 computers to do online
 work, type assignments, or
 get help in computerbased classes



Tutorial Lab - Oneonta Campus

Hours of Operation: Monday – Thursday: 8:00 – 2:30 Location:

Room #112 in the downtown building



Online Tutoring

We offer both asynchronous (drop off a paper for review) and synchronous (live tutoring/chatting) tutoring.





Click these links to log on/get help https://wallacestate.upswing.io/ Getting Started with Upswing

How to Access Upswing

Getting on Upswing

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	Login Please log in with your Wallace State Blackboard credentials. Username	
	Password Log In	

Welcome to Wallace State online tutoring!

Our goal is to provide free, confidential, and convenient academic support to Wallace State students in an online environment. We exist to help students achieve academic independence. Tutoring is done with Wallace State personnel or an Upswing coach.

Getting Started

Need help? Watch the How-To Videos below on Wallace State's online tutoring system to help you get started



Do a web search for wallacestate.upswing.io

Getting on Upswing

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Use your A# and Blackboard password to login

Getting on Upswing

Welcome to

Upswing!



How to get a Paper Reviewed

How to get a Paper Reviewed



On the home page, click **"Upload an assignment for review."**

How to get a Paper Reviewed

Kristy	Need to submit an assignment, paper, or essay for current and previous submissions are listed below	review? Enter a title for your document and upload it using the instructions below. Your on the right.	Fill in the appropriate information.
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rutoning	Main File Upload (Please select a subject first)*:	Subject: Writing	In 72 hours or less it
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Account	Browse No files selected.		· · · · · · · · · · · · · · · · · · ·
	Description*:		returned. The paper will
Logout	What are you supposed to do?		appear in the "Previous
	Reason*:		Submissions" folder
	What do you need help with?		when it is finished
	* required field		
	Submit		

How to get a Paper Reviewed



Once your paper is completed, download the attachment by clicking "activity" in submission information to see the tutor's comments.



To schedule an appointment to chat with a tutor, click "Meet with a Tutor" on the homepage

Please try to schedule appointments an hour or two in advance! This ensures a much better chance of you getting time with a tutor.

	Search for a subject or tutor!
	bearch by Subject (Algebra) or Tutor (Mary Jones)
	MTH 080: Mathematics Laboratory ATH 090: Basic Mathematics
Tutoring Notifications	MTH 098: Elementary Algebra eedback
You do not have any new tutoring notifications.	MTH 100: Intermediate College Algebra MTH 103: Introduction to Technical Mathematics MTH 110: Finite Mathematics
🗂 Upcoming Sessions	MTH 112: Precalculus Algebra MTH 113: Precalculus Trigonometry
You do not have any requested or approved sessions.	MTH 116: Mathematical Applications MTH 120: Calculus and Its Applications MTH 125: Calculus 1

Keep track of your upcoming sessions, and leave feedback on previous sessions. Need to schedule a session? Search for a coach or subject by

Then, select the Tutor that you would like to work with.

Tutoring

Search for the subject that you are needing help with by using the course abbreviation (e.g. ENG 101)



The current week will then pop up and online location will be selected by default. Choose the day you wish to make an appointment on by clicking "select a time."



Choose the subject, time, duration (30 minutes or hour), and upload the assignment sheet (if you have one).



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← → C ■ s	Ihttps://wallacestate.upswingie/up/dashboard/tutoring			☆
Daniel	Even track of your upcoming sessions, and leave feedback on previous sessions. Need to schedule a session? Search for a coach or subject by using the search bar.			
Studer 🔹 🔰				
*	Search for a subject or tutor!			
Home	Search by Subject (Algebra) or Tutor (Mary Jones)			
Messages				
Check ins	Tutoring Notifications Leave Your Feedback			
Calendar	Devanada Reddy Yannam has approved the MTH 100: Intermediate College Algebra session scheduled on 6:00 AM on 03/13/2018. 2 minutes ago			
Tutoring	A Uncoming Sessions See All			
Assignment Review Account Copout	Subject: MTH 100: Intermediate College Algebra Tutor: Devanada Reddy Yanam When: Mar 13, 2018 6:00 AM Where: Online Duration: 1 hour Status: Approved Uploaded Files: None Cancel Go to Room O Upload any files you want the tutor to access before the session begins Choose Files No file chosen What should I expect during an Upswing session? These are lust some of muse uncomping sections: Mean all past and future sections: here.			
	Need s	ome help	?	

When it is time for your appointment, go back to the "meet with a tutor" section on the homepage.

At the appointment time, a "**Go to the Room**" button will appear. Click on this to enter the appointment.

To cancel the appointment, click "cancel."



To schedule an in-person appointment with a Wallace State Tutor, click "Meet with a Tutor" on the homepage

Please try to schedule appointments an hour or two in advance! This ensures a much better chance of you getting time with a tutor.

🞓 Tutoring		
Keep track of your upcoming sessions, and le using the search bar.	ave feedback on previous sessions. Need to sche	Jule a session? Search for a coach or subject by
	Search for a subject or tu	tor
	Bearch by Subject (Algebra) or Tutor (Mary	Jones) Q
	COM 100: Vocational Technical English I COM 103: Vocational Technical English II	
Tutoring Notifications	EGR 220: Engineering Mechanics-Statics	your Feedback
You do not have any new tutoring notifications.	ENG 092: Basic English I ENG 093: Basic English II	have any completed sessions without feedback!
	ENG 101: English Composition I	
🛱 Upcoming Sessions	ENG 102: English Composition II ENG 246: Creative Writing I	
You do not have any requested or approved sessions.	ENG 247: Creative Writing II ENG 251: American Literature I ENG 252: American Literature II	

Search for the subject that you are needing help with by using the course abbreviation (e.g. ENG 101)

Then, select the Wallace State Tutor that you would like to work with.





Next, select the In-person option and then choose the "Select a time" option on the day that you would like to meet

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Finally, choose the exact time you would like the appointment to occur and the duration of the appointment. Then, select the "Schedule" option.

Daniel	Keep track of your upcoming sessions, and leave feedback on previous sessions using the search bar.	s. Need to schedule a session? Search for a coach or subject by
ituder ♥ ★ Home Messages	Search for a s Search by Subject (Algebra)	ubject or tutor! or Tutor (Mary Jones)
Check-ins	A Tutoring Notifications	Leave your Feedback
Calendar	William Hasenbein has approved the ENG 101: English Composition I session scheduled on 12:00 PM on 12/17/2020. a few seconds ago	You do not have any completed sessions without feedbac
Tutoring	Lincoming Sessions See All	
Assignment Review Account Logout	Subject: ENG 101: English Composition I Tuto:: William Hasenbein Wher: et anceville Duration: 30 mins Status: Approved Uploaded Files: Cancel In-person Session Upload any files you want the tutor to access before the session begins Choose Files No file chosen What should I expect during an Upswing session?	

Your appointment will show up under the "Tutoring" tab. You can check whether the tutor has approved the appointment here.

Once your appointment has been approved, your next step will be to arrive at the tutorial lab about 5 minutes before your scheduled appointment time!

How to Make an Appointment

You can also give us a call at 256-352-7821 to schedule an appointment.

Got Questions?

Contact Natalie Freeman for English Tutoring: natalie.freeman@wallacestate.edu

Contact Ian Wisener for Math Tutoring: ian.wisener@wallacestate.edu

Contact Daniel Young for Science Tutoring: daniel.young@wallacestate.edu

